



PMIX Executive Committee

Date/time: Wednesday, November 10th at 12-1p ET (11a-12p CT, 10-11a MT, 9-10a PT)

Meeting Link: [Microsoft Teams](#) **Dial-in:** 850-739-6261 **Meeting ID:** 307546825#

Conference Call Attendance

Region	Voting Members:				Alternate Member:	
	Attendance:		Attendance:		Attendance:	
North	Kevin Borchert (NE)	Y	Haley Winans (MI)	Y	Chad Garner (OH)	Y
East	Jason Slavoski (DE)	Y	Stan Murzynski (PA)	Y	Scott Szalkiewicz (CT)	N
South	Jean Hall (KY)	Y	Jamie Turpin (AR)	Y	Depris Price (NC)	Y
West	Tina Farales (CA)	Y	Darla Zarley (NV)	Y	Jeff Henrie (UT)	Y

Federal:	Name:	Attendance:
Bureau of Justice Assistance	Rebecca Rose, David Lewis	N
Executive Committee Support:		
PDMP TTAC, IIR	Jim Giglio	Y
PDMP TTAC, IIR	Patrick Knue	Y
PDMP TTAC, IIR	Don Vogt	Y
Guests:		
Utah	Connie Kitchens	Y

Conference Call Agenda/Minutes

➤ Roll Call

Quorum established

➤ Approval of Minutes from 8-25-2021

Motion to approve the minutes made by Chad Garner (OH); seconded by Depris Price (NC).
Unanimously approved.

➤ Subcommittee Updates – Minutes Review

• Operations Subcommittee – Kevin Borchert (NE)

Kevin Borchert (NE) stated that the subcommittee has been drafting a list of challenges and opportunities for patient matching. A survey will be sent out today by TTAC to prioritize them and determine if they will require a business, technical, or statutory solution. In addition, the subcommittee is working on identifying functionality of the hubs. One topic of discussion involves provider directories. Demos on existing functionality will be given at the next meeting.

Kevin Borchert (NE) mentioned that this subcommittee is having difficulties in establishing quorum at meetings. Suggestions from members: reconnecting with members to confirm their desire to continue to be a subcommittee member or just attend as guest when available; sending a Doodle poll to determine their reason such as needing to identify a different date/time; updating the by-laws to include voting/non-voting advisory members; and maybe restrict quorum consideration and voting privilege to those who attend xx% of meetings.

• Technical Architecture Subcommittee – Vacant; Naresh Sundar Rajan (NE) co-chair

Jean Hall (KY) stated that the subcommittee has been working on defining pieces of the proposed schema. Tom Carlson (Carlson Consulting) made some edits with a new zip file sent to subcommittee members last month. There has been no feedback received from any member, including the vendors.

Jean Hall (KY) added that the subcommittee has had lengthy discussions on metadata elements. In particular, wanting to make several elements required or conditional. Stan Murzynski (PA) felt that people were trying to make many elements required to fit their state requirements instead of a standard for all states. The committee decided that the

impact of making an element required should be explained to the subcommittee at their next meeting.

- Standards Compliance Subcommittee – Chad Garner (OH)

No updates.

➤ Standards Proposals

- Request
- Response
- Metadata

Jean Hall (KY) stated that the next steps are to address feedback received and review the metadata with the Technical Subcommittee.

➤ PMIX Goals Review

Tabled until the Executive Committee elections are completed and the new committee is seated.

➤ Other Business

- Executive Committee Elections
 - Close of Nominations – November 12th
 - Voting on Nominations begins – November 19th
 - Voting closes – November 30th
- Technical Subcommittee Chairperson vacancy
 - Tabled until the Executive Committee elections are completed and the new committee is seated.

➤ Next Meeting: Wednesday, December 22nd at 12-1p ET

➤ Action Items