



PMIX Executive Committee

Date/time: Wednesday, May 24th at 1-2p ET (12-1p CT, 11a-12p MT, 10-11a PT)
Meeting Link: [Microsoft Teams](#) **Dial-in:** 850-739-6261 **Meeting ID:** 321425057#

Conference Call Attendance

| Region | Voting Members: | | | | Alternate Member: | |
|--------|------------------------|---|-----------------------|---|------------------------|---|
| | Attendance: | | Attendance: | | Attendance: | |
| North | Chad Garner (OH) | Y | Haley Winans (MI) | Y | Melissa DeNoon (SD) | Y |
| East | Stan Murzynski (PA) | N | Jason Slavoski (DE) | Y | Scott Szalkiewicz (CT) | Y |
| South | Stephanie Mueller (MS) | N | Chelsea Townsend (SC) | Y | Ashley Carter (VA) | Y |
| West | Tina Farales (CA) | N | Doug Skvarla (AZ) | Y | Darla Zarley (NV) | N |

| Federal: | Name: | Attendance: |
|-------------------------------------|--------------|-------------|
| Bureau of Justice Assistance | David Lewis | N |
| Executive Committee Support: | | |
| PDMP TTAC, IIR | Patrick Knue | Y |
| PDMP TTAC, IIR | Jim Giglio | Y |
| PDMP TTAC, IIR | Don Vogt | Y |
| Guests: | | |
| | | |
| | | |
| | | |

Conference Call Agenda/Minutes

➤ Roll Call

Quorum established.

➤ Approval of Minutes from 4-26-2023

Motion to approve the minutes was made by Chelsea Townsend (SC); seconded by Doug Skvarla (AZ). Unanimously approved.

➤ Subcommittee Reports

• Technical Architecture Subcommittee

Chelsea Townsend (SC) reported that the subcommittee has been developing a document detailing the processes, challenges, and opportunities around interoperability and will work on adding the Date Sold field to the PMIX Schema. Chad Garner (OH) asked about adding international addresses to the PMIX Schema. Chelsea Townsend (SC) stated that it will be discussed.

• Operations Subcommittee

- Request to add representatives from Leap Orbit to the PMIX subcommittees.
- Recommendation to the PMIX Executive Committee to review current PMIX Schema and the ASAP 5.0 changes to determine which may impact the PMIX Schema.
- Subcommittee Goal #2: Explore best practices in EHR integration/interstate data sharing for Executive Committee review (see last page of agenda)

Doug Skvarla (AZ) reported that the subcommittee has submitted the above for consideration by the Executive Committee. The Executive Committee indicated that they had no opposition to adding the Leap Orbit to the PMIX subcommittees. Chad Garner (OH) stated that the Technical Architecture will look into adding the ASAP 5.0 changes. The items defining the baseline functionality of interoperability hubs was sent to Standards Subcommittee for review. Chad Garner (OH) mentioned that the Executive Committee will review the items exploring best practices for integration and interstate data sharing and make recommendations at a future meeting.

• Standards Compliance Subcommittee

Chad Garner (OH) stated that this subcommittee has not met; therefore, nothing to report. TTAC will assist in getting a meeting scheduled.

➤ **By-Laws Final Review and Vote**

Chad Garner (OH) discussed the final draft of the By-Laws and asked in the committee members had any additional comments or revisions. A motion to approve the revised By-Laws was made by Doug Skvarla (AZ); seconded by Chelsea Townsend (SC). Roll call vote: Aye – Haley Winans (MI), Jason Slavoski (DE), Scott Szalkiewicz (CT), Chelsea Townsend (SC), Ashley Carter (VA), Doug Skvarla (AZ). TTAC informed the committee members that prior to posting and making them official, the document needs to go through a quality check by IIR staff to check for standardized formatting and correct grammar and punctuation. Following the QC review, the By-Laws will be submitted to BJA for their input and approval.

➤ **Goal 1 – Create a minimum standard of functionality of a PDMP**

- Review existing model acts

Tabled until next meeting. TTAC will send copies of existing model acts to committee members.

➤ **Goal 2 – Promote and provide education of PMIX organization**

- Webinars
- Flyers

Tabled until next meeting

➤ **Website Revisions Workgroup**

Chad Garner (OH), Chelsea Townsend (SC), and Haley Winans (MI) volunteered for the workgroup. TTAC will send out a Doodle Poll to determine the schedule for the meetings.

➤ **Next Meeting: June meeting canceled due to TTAC conflict. Next meeting will be Wednesday, July 26th at 1-2p ET**

➤ **Action Items**

Operation Subcommittee

Potential practices to explore:

- Seamless queries between workflow integration
- Accurate and complete patient matching
- Rapid response times for data or display
- Support for Support Act metrics for a qualified PDMP
- Having delegate access and audit trails tied to the delegator
- Monitoring of transaction metrics (i.e., request to response time, request to display time, number of queries, number of queries by user role)
- Review and comparison of state-to-state sharing rules
 - create an electronic resource for each state to do their comparisons before decision to share;
 - develop a template for the state worksheets which is more concise;
 - create method for updates to occur easily; match terms from one state to another (i.e., user roles glossary);
 - include link to state's citations to define roles;
 - develop method for each state to update their information;
 - include terminology/definitions section on roles, license types, etc.; and
 - make available in a single place to ensure information is current and accurate.
- User/Provider authorization
- User authorization, authentication (DEA, NPI, or state license), and validation (need to provide clarity between roles, individuals, and groups)
- Legal requirements
 - include MOU requirements;
 - statute/regulation details;
 - user types;
 - security requirements;
 - contacts for each PDMP;
 - requirements for both interstate and integration;
 - determine where it is housed; and
 - who has access to information.
- PDMP Access to audit data (define the level of access for which type of audit data; ensure ability to know who searched what and when)
- Develop resources and training for users on integration/integration data sharing
- Develop resources and training about onboarding process to identify responsibilities for PDS, EHR, HIE, PDMPs

- Error and notification messaging (make messages available to users and PDMPs with clear meaning of each type of message)
- Appropriate security to prevent, detect, and remediate cyberattacks
- PDMP have separate access controls for intrastate users, interstate users, and integrated users (develop method to ensure access is dependent on type of user)